M 2.2

Medication Arrival Checklist:
Non-Blister Pack

Service:
Location:

Date of Arrival And check												
Medication Name												
Service user												
The medication is correctly labelled by a community pharmacist with the service users name												
Printed details on the label are correct and clearly legible												
The medications are as authorised by the medical officer. Check label for medication name, dose and administration times against Authority and Administration sheet M1.5												
Service user has no known allergies to the medications, as identified in their file compared to the medication label												
The Authority and Administration sheet M 1.5 is fully completed and signed with all the required details including "consent sought" and "Instructions for use"												
The consent for all medications and doses are documented on the annual medical and dental consent												
The integrity of the packaging is good. e.g. No leaks, splits, broken seals, within expiry date												
Use a separate column for each individual medication	Staff Signature											